

**Minutes of the Joint Partnership Board (JPB) 19 September 2016
Glan Irfon, Builth Wells**

In attendance:

Cllr Stephen Hayes (SH) Chair

Martin Brown (MB), Mandy Collins (MC), Cllr Wynne Jones (WJ),
Amanda Lewis (AL), Jeremy Patterson (JP), Clive Pinney (CP), Anya
Richards (AR), Carol Shillabeer (CS), Cllr Barry Thomas (BT)

Sara Williams by phone for item 8 onwards.

		Action
1.	Apologies	
	<p>Apologies for absence were received from Cllr Graham Brown, Professor Vivienne Harpwood, David Powell and Hayley Thomas.</p> <p>The Chair asked for the issue of substitute members to be put on the agenda for the next meeting.</p>	
2.	Minutes of the last meeting	
	<p>The minutes of the previous meeting held on 25 July 2016 were agreed as an accurate record.</p>	
3.	Update from the Director of Transformation	
	<p>The Director of Transformation outlined the timeline for the production of the integrated options appraisal. He proposed to mirror the timeline for the Health and Care Strategy and aimed to bring the options appraisal to the Board and Cabinet in January 2017. He explained that this would not be a detailed business case but would include costings and set out the organisational design. WJ asked about potential savings and MB explained that until the options were agreed that the extent of any savings would be not be known. Experience in other sectors had shown that integration had the potential to realise savings but integration was about positioning both organisations so they were best placed to cope with service pressures. WJ said that he would like to see savings built into the business case.</p> <p>Options would be tested at challenge events in November and December. Additional JPB meetings may be required as the options appraisal was developed and the timings of the Board and Cabinet meetings in January co-ordinated.</p>	

4.	Powys Regional Partnership Board	
	<p>No objections were raised to the revised terms of reference for the Regional Partnership Board.</p> <p>CS asked for an update on where Intermediate Care Funds were being spent to the next meeting. AL advised that the grant had to be used for innovative projects and not to support existing services. AL confirmed that the Regional Partnership Board minutes would be reported to the JPB along with details of Intermediate Care Fund spending.</p>	AL
5.	Update on S33 Agreements	
	<p>CP and MC were continuing to work on standardising the S33 schedules on a new template. They also advised that some schedules had not been signed off. They were asked to report to the next meeting.</p>	MC & CP
6.	Update on the Integrated Assistive Technology Commissioning Strategy	
	<p>JP noted that the Older Peoples Assisted Technology strategy needed to be signed off. AL, CS and MB were asked to bring the strategy to completion.</p>	AL, CS & MB
7.	Powys Dementia Plan 2016-19	
	<p>PTHB had approved the Powys Dementia Plan. SH would approve as a delegated decision on behalf of PCC.</p>	SH
8.	Integrated Care Teams for Older People	
	<p>SW joined the meeting by phone for this item and the rest of the meeting. SW did not have access to the documents and would review them after the meeting.</p> <p>JPB was asked to sign off the S33 agreement for the integrated health and social care teams for older people to go live in the Ystradgynlais area on 20th September. Amanda Lewis and Alan Lawrie were the joint lead managers and Nigel Broad had taken on the role of manager.</p> <p>Subject to the correction of a number of typos in the schedules and SW ratifying the schedules after she'd had a chance to review them, JP and CS were authorised to sign off the S33 Agreement to allow the project to go live on 20th September.</p>	

9.	Structures and governance arrangements for JPB and Joint Leadership Team	
	MC and CP were asked to arrange for the latest iteration of the wiring diagram to be reported to the Executive Team and Cabinet / Management Team respectively.	MC & CP
10.	Clerical Support for the JPB	
	JP and CS were asked to report back to the next meeting on options for clerical support for the JPB. JP advised that any additional Council support would have to be the subject of a growth bid to the Cabinet. JPB was advised that until the wiring diagram had been agreed scrutiny arrangements couldn't be finalised. The Chair asked that the Council's Joint Chairs Committee be advised.	CS & JP
11.	Communications	
	AR was working with MB on the integration brochure that would serve as the core narrative for the integration project. She would circulate following comment from MB/CS/JP. She confirmed that she had met with trade unions to discuss their concerns regarding communications and confirmed they were an identified stakeholder group for all future integration comms.	AR
12.	Development Day	
	CS had arranged a facilitator for the development day. MC and Clerk to agree a date.	MC & Clerk
13.	AOB	
	JPB noted that Powys would be the first area to implement the Welsh Community Care Information Scheme that would enable safe sharing of information and help to deliver improved care and support for people. The Chair asked that a report be drafted for PCC Cabinet to highlight this important milestone. The Chair closed the meeting by congratulating all involved in the project to create the integrated health and social care team in Ystradgynlais.	AL